

CISMA Steering Committee Minutes
January 8, 2019

Members present:

Amber Carr (MAS), Stacy Carter (Town of Lincoln), Alison Field-Juma (OARS), Laura Mattei (SVT), Kristin O'Brien (SVT), Delia Kaye (Town of Concord), Kathy Sferra (Town of Stow), Rob MacArthur (City of Framingham), Gerry DiBello (Westford Conservation Trust), Ryan Brown (Town of Wayland)

Chair Delia Kaye

- Vote to approve September Steering Committee Minutes – approved by majority
- Steering Committee Elections
 - OARS, NEWFS, MAS and Town of Maynard seats expired in 2018
 - New members drawn out of a hat are: Town of Maynard, NEWFS, MAS, Town of Wayland
 - All Steering Committee members are expected to serve on one other subcommittee
- Steering Committee Officers – new term until end of 2019
 - Gerry DiBello offered to be Treasurer – approved by majority
 - Kathy Sferra offered to be Co-Secretary with Stacy Carter – approved by majority
 - Ryan Brown volunteered as Vice-Chair, approved by majority
 - Amber Carr offered to be Chair, approved by majority

Annual Priority Actions

- Plan to establish a new subcommittee – Policy and Planning
- ~~Water Chestnut~~ Aquatic Invasives Management (AIM) Subcommittee
 - Working to find more contractors to collaborate with
 - Focusing on creating a general watershed permit
 - Pursue further drone mapping
 - Expand to include other Aquatics – name change
- ~~ED/RR Control~~ Early Detection and Control (EDC) Subcommittee
 - Focus on offering technology and ID trainings
 - Will analyze recent member survey to help provide missing resources to members
 - Consider developing list of contractors who do invasives work
 - SVT will consider making priority maps for towns instead of making OLIVER trainings
 - Name change still in works
- Education and Outreach Subcommittee
 - Looking for more members – Ryan Brown joins
 - Continue providing content to newsletter
 - Will work on private contractor list
 - Will create CISMA brochure for dissemination at conferences
- Policy and Permitting Subcommittee
 - Focus on getting regional or more general permitting for invasives control, particularly for Land Trusts or Conservation Restriction holders
 - Alison Field-Juma, Kathy Sferra and Delia Kaye join
- Administrative Subcommittee
 - Reporting accomplishments & scheduling annual meetings
 - Administers small grants program

- Develop metrics for success of projects in 2019, as well as metrics for CISMA's accomplishments
 - Consider adding a donation button to CISMA website
- All Annual Priority Actions approved by majority

Spring Meeting – March 2019

- Mile-A-Minute discussion by Gerry DiBello
- Glyphosate presentation – impacts on wildlife and users
- How to prioritize invasives management projects
- New Steering membership, new officers announcement
- Grant proposal funding announcement
- Save the date will be in next newsletter

Small Grant Applications

- Applicants were SWEET and Town of Wayland, with \$3,500 to distribute
- Wayland asked for \$3,497.43 for Cow Common restoration work
- SWEET requested \$1535 for pollinator garden work and Black swallowwort control
- SWEET proposal funded for \$1500, has been asked to assess success of large-scale swallowwort management and to work with USFWS to better control the public/private boundary.
- Wayland asked to reconsider proposal with a focus on meadow expansion and mowing.